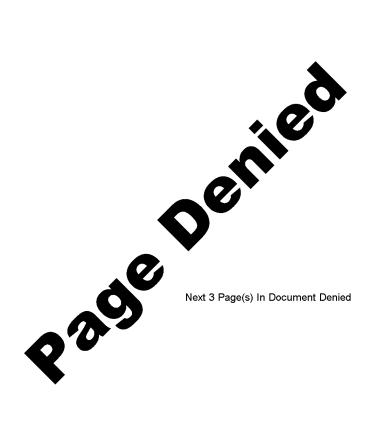
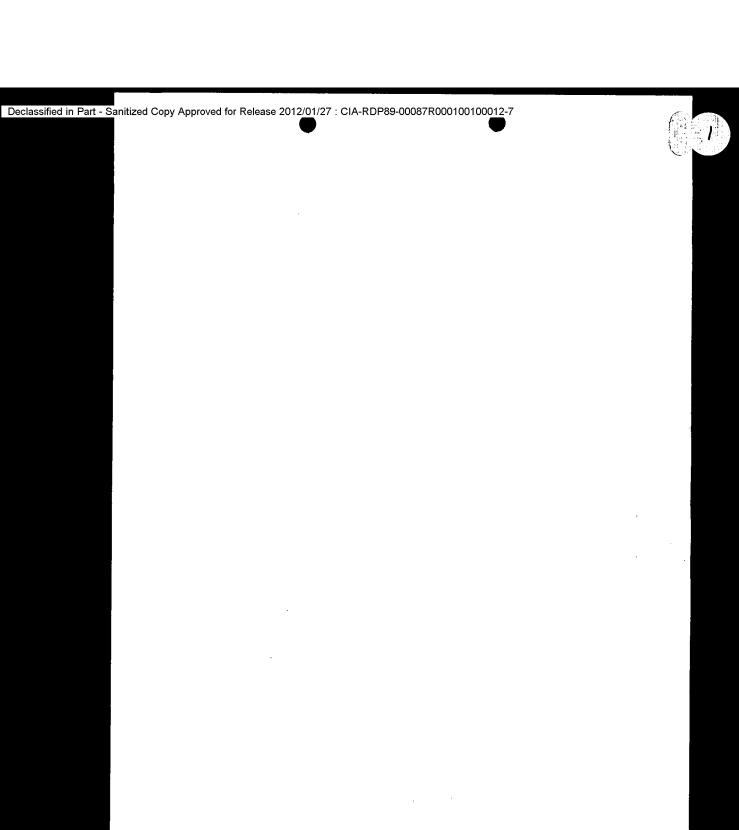
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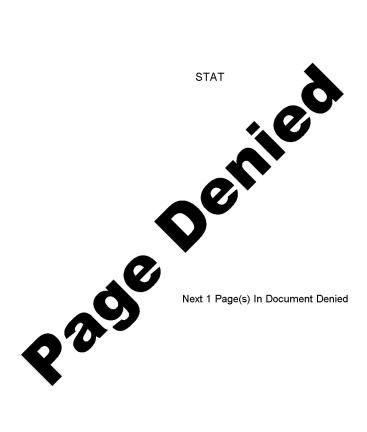
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MEMORANDUM FOR: Chief, Information Management Support Staff, OL FROM: Chief, Supply Division, OL SUBJECT: Supply Division's First Quarter FY-87 Activity Report Attached is Supply Division's first quarterly report for FY-87. If you have any questions or require further information please contact On Att	MEMORANDUM FOR: Chief, Information Management Support Staff, OL FROM: Chief, Supply Division, OL SUBJECT: Supply Division's First Quarter FY-87 Activity Report Attached is Supply Division's first quarterly report for FY-87. If you have any questions or require further information please contact on	MEMORANDUM FOR: Chief, Information Management Support FROM: Chief, Supply Division, OL SUBJECT: Supply Division's First Quarter FY-87 Activity Report Attached is Supply Division's first quarterly rep FY-87. If you have any questions or require further information please contact on	Staff, OL
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MEMORANDUM FOR: Chief, New Building Project Office, OL

Chief, Personnel & Training Staff, OL Chief, Procurement Management Staff, OL

Chief, Security Staff, OL

Chief, Facilities Management Division, OL Chief, Printing & Photography Division, OL Chief, Procurement Division, OL

Chief, Real Estate & Construction Division, OL

Chief, Supply Division, OL

FROM:

Chief, Information & Management Support Staff, OL

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SUBJECT:

Reminder of Current and Upcoming Planning

Requirements

REFERENCE:

FY 87 OL Planning Calendar and Planning Guide

- 1. This is to remind you that updated milestone charts, as of the end of the 1st Quarter, for all your FY-87 Directorate- and Office-level objectives are due in IMSS by 31 December 1986. In addition, you should be prepared to brief the Director of Logistics (D/L) on all of your objectives at the first biweekly following the end of the quarter.
- 2. Please type at the bottom of each milestone chart a <u>brief</u> description of activity on the objective during 1st Quarter FY 87, noting those that have been completed, those that are on schedule, and those that are not on schedule, with a description of problems and proposed solutions for the latter.
- 3. Since the next OL Quarterly will be scheduled for approximately the third week in February, it is imperative that you submit to us by <u>9 January</u> a synopsis of your lst-Quarter significant activities, listed in the order of their importance. This will enable us to prepare the "Overview" and have slides made in time for the "Dry Run."
- 4. As in the past, individual presentations will precede the "Overview." The D/L wants talks on subjects that will be educational and will help logisticians to do their jobs better. has already been selected to speak on CLAS. So that we can recommend other interesting and timely agenda topics for the D/L's approval, please call on extension no later than 1 December -- earlier if possible -- with suggested topics and speakers.

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Distribution:

1 - Each Addressee

1 - C/B&FB/OL

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